



T6. COURSE SPECIFICATIONS
(Manuscripts)
(350 Arch-2)
Faculty of Arts and Humanities

Course Specifications

Institution: Jazan University	Date: first Semester 1438-1439 H
College/Department : Faculty of Arts and Humanities - Department Tourism and Archaeology	

A. Course Identification and General Information

1. Course title and code: Manuscripts / 350 ARCH-2	
2. Credit hours: 2 Hours	
3. Program(s) in which the course is offered. (If general elective available in many programs indicate this rather than list programs) Tourism and Archaeology Program	
4. Name of faculty member responsible for the course Dr. Shebl Ibrahim Ebaid	
5. Level/year at which this course is offered: Level V 1438/1439 AH	
6. Pre-requisites for this course (if any):None	
7. Co-requisites for this course (if any):None	
8. Location if not on main campus: Faculty of Arts and Humanities in Abu Arish compound	
9. Mode of Instruction (mark all that apply):	
a. traditional classroom	<input checked="" type="checkbox"/> What percentage? <input type="text" value="100%"/>
b. blended (traditional and online)	<input type="checkbox"/> What percentage? <input type="text"/>
c. e-learning	<input type="checkbox"/> What percentage? <input type="text"/>
d. correspondence	<input type="checkbox"/> What percentage? <input type="text"/>
f. other	<input type="checkbox"/> What percentage? <input type="text"/>
Comments:	

B Objectives

1. What is the main purpose for this course?
-Students should learn Arabic manuscripts
-Students should take care of the Arabic heritage of the manuscript.
 -To evaluate different ways of manuscripts documenting

2. Briefly describe any plans for developing and improving the course that are being implemented. (e.g. increased use of IT or web based reference material, changes in content as a result of new research in the field)
- Raise topics for discussion and search for them in the sources and references relevant.
- The use of projectors Data Show.
2. Section library containing basic references.
- Use the internet to view and search for all that is related to a new decision.

C. Course Description (Note: General description in the form used in Bulletin or handbook)

Course Description:

- 1- Introduce students to the importance of Manuscripts, and how its inception and development to the attention of a stand-alone during successive time intervals.
2. The definition genesis of archeology in the Arabian Peninsula (Saudi Arabia - Yemen), Iraq, Syria.
3. Know the importance of manuscripts and how to make.
4. Knowledge of manuscripts and the various methods of writing these manuscripts.
5. Definition of the most important pioneers of manuscripts.

1. Topics to be Covered		
List of Topics	No. of Weeks	Contact hours
Components industry of Arabic manuscript.	2	4
The physical features of the Arabic manuscript	2	4
Arabic manuscript Arts	2	4
Documentation patterns in the Arabic manuscripts	2	4
Footnote and explanation	2	4
Ownership and Ejaza.	2	4
-Seminars and discussions	2	4
-Review		

2. Course components (total contact hours and credits per semester):

		Lecture	Tutorial	Laboratory/ Studio	Practical	Other:	Total
Contact Hours	Planned	30	NA	NA	NA	NA	30
	Actual	30	NA	NA	NA	NA	30
Credit	Planned	2	NA	NA	NA	NA	2
	Actual	2	NA	NA	NA	NA	2

3. Additional private study/learning hours expected for students per week.

2 H.

4. Course Learning Outcomes in NQF Domains of Learning and Alignment with Assessment Methods and Teaching Strategy

On the table below are the five NQF Learning Domains, numbered in the left column.

First, insert the suitable and measurable course learning outcomes required in the appropriate learning domains (see suggestions below the table). **Second**, insert supporting teaching strategies that fit and align with the assessment methods and intended learning outcomes. **Third**, insert appropriate assessment methods that accurately measure and evaluate the learning outcome. Each course learning outcomes, assessment method, and teaching strategy ought to reasonably fit and flow together as an integrated learning and teaching process. (Courses are not required to include learning outcomes from each domain.)

Code #	NQF Learning Domains And Course Learning Outcomes	Course Teaching Strategies	Course Assessment Methods
1.0	- By the end of this course students will be able to Knowledge		
1.1	-List The various types of Arabic manuscripts.	Lectures	Fill – in the Blank - short Answer
1.2	- Recognize a relationship manuscripts resources and development of these manuscripts.	-Discussion	-Multiple choice items. - -Multiple choice item.
2.0	Cognitive Skills		
2.1	- Explains the reasons of the importance of Arabic manuscripts.	Lectures	Written exam questions
2.2	Write a topic about the manuscripts and types , writing styles.	Small groups	Written exam question
3.0	Interpersonal Skills & Responsibility		
3.1	Demonstrate the laboratory in ways to identify the materials used in the writing of manuscripts.	-Lecture	Written exam question

4.0	Communication, Information Technology, Numerical		
4.1	- Calculates the number of the most important Arabic manuscripts sites	-activity. -discussion.	Personal observation and editorial tests
4.2			
5.0	Psychomotor		
5.1	explains the technical features of Arabic manuscripts	Activity	Monthly and final tests
5.2			

5. Schedule of Assessment Tasks for Students During the Semester			
	Assessment task (i.e., essay, test, quizzes, group project, examination, speech, oral presentation, etc.)	Week Due	Proportion of Total Assessment
1	1st quizzes	4nd week	10%
2	2nd quizzes	8th week	10%
3	3rd quizzes	12th week	10%
4	The activity	Throughout the semester	10%
5	Final Exam	The end of the semester	60%

D. Student Academic Counseling and Support

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| <p>1. Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice. (include amount of time teaching staff are expected to be available each week)
10 hours weekly.
Is determined Academic Advising office hours and hours of study tables by section and announcing billboard defined by the number of office hours - hours Coaching Alakadimi- whereabouts of a faculty member.
Determine the academic advisor for every 25 students.
- Office hours from 8 to 10 hours a week and as needed.</p> |
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E Learning Resources

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| <p>1. List Required Textbooks
-Lectures in Arabic manuscripts</p> |
| <p>2. List Essential References Materials (Journals, Reports, etc.)
- The Arabic Manuscripts Institute Journal.
-Al-Maktoutat wa Kazaenha ve Alp.Al- Magmaa al-ilme al-arabi,15, 1937</p> |
| <p>3. List Electronic Materials, Web Sites, Facebook, Twitter, etc.
http://download-library-pdf-ebooks.com/18594-free-book
https://pdf2arab.blogspot.com/2016/12/blog-post_0.html</p> |
| <p>4. Other learning material such as computer-based programs/CD, professional standards or regulations and software.
Halls visual display.</p> |

F. Facilities Required

Indicate requirements for the course including size of classrooms and laboratories (i.e. number of seats in classrooms and laboratories, extent of computer access, etc.)
1. Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.) - Classrooms sufficient for the number of students equipped with a projector. - A computer.
2. Technology resources (AV, data show, Smart Board, software, etc.) Data show
3. Other resources (specify, e.g. if specific laboratory equipment is required, list requirements or attach list)

G Course Evaluation and Improvement Processes

1. Strategies for Obtaining Student Feedback on Effectiveness of Teaching - It is based on the teaching assessment capabilities through a questionnaire distributed to students. - Open discussion for student's lectures.
2. Other Strategies for Evaluation of Teaching by the Instructor or by the Department - Consultation and exchange of experiences between those who are studying the same decision. - Are based evaluation of teaching by the head of the department at the end of each chapter
3. Processes for Improvement of Teaching - Dependence on new technologies in teaching. - Linking academic study practical life through field training archaeological sites and museums. - scientific decision update - Attend conferences and seminars by faculty members. - The exchange of ideas and publications between those in charge of the course. - Workshops for faculty members to follow up on the latest teaching methods. - Held courses for faculty members. - Linking academic study practical life through field training sites effects. - Continuous updating of the content of scientific decision
4. Processes for Verifying Standards of Student Achievement (e.g. check marking by an independent member teaching staff of a sample of student work, periodic exchange and remarking of tests or a sample of assignments with staff at another institution) - Patch review carried out by the faculty member. - Review the answers after the correction and record strengths and weaknesses.
5. Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement. - The discussion in the department Council. - Access to the opinions of faculty specialists from inside and outside the university

Name of Course Instructor: Dr. Shebl Ebrahim Ebaid
Signature: Shebl Ebaid. Date Specification Completed 3 /10 /2017

Program Coordinator: Dr Faisal ibn Ali Al Tomihi.
Signature: Faisal Tomihi Date Received: _____



هيئة تقويم التعليم
Education Evaluation Commission

Name of Course Instructor: Dr. Shebl Ebrahim Ebaid

Signature: Date Specification Completed 3 /10 /2017

Program Coordinator: Dr Faisal ibn Ali Al Tomihi.

Signature: Date Received: _____