

**First Year****Level I**

<b>Course Code</b>	<b>Course Title</b>	<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-requisite</b>	
<b>Symbol</b>	<b>No.</b>	<b>Lecture</b>	<b>Lab</b>			
ENGL	107	English Language I	12	3	6	-
ISLM	101	Islamic Culture I	2	-	2	-
ARAB	101	Arabic Language Skills	2	-	2	-
COMP	101	Introduction to Computer	2	2	3	-
HLCL	101	Health Culture	2	-	2	-
Total						-
			20	5	15	

**Level II**

<b>Course Code</b>	<b>Course Title</b>	<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-requisite</b>	
<b>Symbol</b>	<b>No.</b>	<b>Lecture</b>	<b>Lab</b>			
ENGL	108	English Language II	12	3	6	-
ISLM	102	Islamic Culture II	2	-	2	-
ARAB	102	Arabic Writing Skills	2	-	2	-
DVAS	101	Developing Analytical Skills	3	-	3	-
RCHM	101	Research Methodology	2	-	2	-
Total						
			21	3	15	

**Second Year****Level III**

<b>Course Code</b>	<b>Course Title</b>	<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-requisite</b>	
<b>Symbol</b>	<b>No.</b>	<b>Lecture</b>	<b>Lab</b>			
MATH	101	Mathematics & Statistics	3	-	3	-
ADMN	211	Introduction to Business	3	-	3	-
ADMN	212	Business Communication	2	-	2	-
ACCT	221	Basics of Accounting	2	-	2	-
HRMT	241	Human Resource Management	2	-	2	-
ECON	251	Introduction to Economics	2	-	2	-
MGIS	271	IT Skills	1	2	2	COMP101
Total						
			15	2	16	

**Level IV**

<b>Course Code</b>	<b>Course Title</b>	<b>Working Hours</b>	<b>Credit</b>	<b>Pre-</b>
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<b>Symbol</b>	<b>No.</b>		<b>Lecture</b>	<b>Lab</b>	<b>Hours</b>	<b>Requisite</b>
ISLM	103	Islamic Culture III	2	-	2	-
ADMN	213	Principles & Practice of Mgmt.	3	-	3	ADMN211
ACCT	222	Financial Accounting	3	-	3	ACCT221
MRKT	231	Marketing Management	2	-	2	-
HRMT	242	Organisational Behavior	2	-	2	-
ECON	252	Managerial Economics	2	-	2	-
MGIS	272	Mgmt. Information System	1	2	2	-
Total			15	2	16	

### Third Year

#### Level V

<b>Course Code</b>	<b>Course Title</b>		<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-Requisite</b>
<b>Symbol</b>	<b>No.</b>		<b>Lecture</b>	<b>Lab</b>		
ISLM	104	Islamic Culture IV	2	-	2	-
ACCT	321	Financial Management	3	-	3	ACCT222
ADMN	311	Event Management	3	-	3	-
ADMN	312	Logistics & Material Mgmt.	3	-	3	-
ADMN	313	Entrep. & Small Business Mgmt.	3	-	3	-
HRMT	341	Employees Administration	3	-	3	-
Total			17		17	

#### Level VI

<b>Course Code</b>	<b>Course Title</b>		<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-Requisite</b>
<b>Symbol</b>	<b>No.</b>		<b>Lecture</b>	<b>Lab</b>		
ADMN	314	Business Environment in KSA	3	-	3	-
ADMN	315	Strategic Management	2	-	2	-
ADMN	316	Crisis Management	3	-	3	-
ADMN	317	E-Business	3	-	3	MGIS271
ADMN	318	Production & Operations Mgmt.	3	-	3	-
HRMT	342	Negotiation & Counseling	3	-	3	-
Total			17		17	

### Fourth Year

**Level VII**

<b>Course Code</b>	<b>Course Title</b>	<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-Requisite</b>
<b>Symbol No.</b>		<b>Lecture</b>	<b>Lab</b>		
ADMN 410	Internship Training Report	-	-	3	*
ACCT 421	Money & Banking	2	-	2	-
ADMN 411	Project Planning & Control	3	-	3	-
ADMN 412	Global Outsourcing	3	-	3	-
ADMN 413	Total Quality Management	3	-	3	-
HRMT 441	Change Management	3	-	3	-
Total		14		17	

**Level VIII**

<b>Course Code</b>	<b>Course Title</b>	<b>Working Hours</b>		<b>Credit Hours</b>	<b>Pre-Requisite</b>
<b>Symbol No.</b>		<b>Lecture</b>	<b>Lab</b>		
LAWS 461	Business Legislations	2	-	2	-
ADMN 414	Insurance & Risk Management	3	-	3	-
ADMN 415	International Business Mgmt.	3	-	3	ADMN412
ADMN 416	Industrial Psychology	3	-	3	-
HRMT 442	Knowledge Management	3	-	3	-
ADMN 490	Graduation Research	-	-	3	ADMN410
Total		14		17	

\*A student has to complete 80 credit hours in order to take up Internship Training Programme.