# COMPUTER LABS ADMINISTRATION

## General Notification for Lab Mapping

This is hereby informed to all concerned committees, Coordinators of all Departments, Track Leaders, Course Coordinators and staff members, that as per ABET requirements and Honorable Dean’s instructions, Computer Labs Administration announces following Mapping of Labs to various courses of all degree plans and course codes. This Mapping is to be followed by all concerned to conduct practical classes for the academic year 1432-33H.

### General Labs – Lab 1 to Lab 11 (Total 11 Labs):

<table>
<thead>
<tr>
<th>Computer Science (COMP &amp; CSC)</th>
<th>Information System (INFS &amp; ISC)</th>
<th>Computer Networks (CNET)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSC 341</td>
<td>IS 432, 443, 453, 490, 491.</td>
<td>-</td>
</tr>
</tbody>
</table>

### Special Labs – (Total 8 Labs)

<table>
<thead>
<tr>
<th>Courses (with code) for Practical Classes</th>
<th>COMP &amp; CSC</th>
<th>INFS &amp; ISC</th>
<th>CNET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network Lab</td>
<td>-</td>
<td>-</td>
<td>CNET 323,325,331,333,334</td>
</tr>
<tr>
<td>Operating System</td>
<td>COMP 231, 332</td>
<td>CSC 327</td>
<td>CNET 332</td>
</tr>
<tr>
<td>Database</td>
<td>-</td>
<td>INF 221,222,314,323</td>
<td>-</td>
</tr>
<tr>
<td>Digital Logic</td>
<td>-</td>
<td>CSC 462</td>
<td>ISC 425</td>
</tr>
<tr>
<td>Virtual Reality</td>
<td>-</td>
<td>CSC 224</td>
<td>CNET 111, 112,213,214</td>
</tr>
<tr>
<td>Computer Vision</td>
<td>COMP 336</td>
<td>-</td>
<td>Elective</td>
</tr>
<tr>
<td>Artificial Intelligence</td>
<td>COMP 241</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>GIS</td>
<td>-</td>
<td>-</td>
<td>Elective</td>
</tr>
<tr>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

---

Coordinator (Computer Labs Administration)

Advisor (Head, Quality Assurance Unit)

Design (College of CS & IS)

---

المملكة العربية السعودية - جازان - صب، 114 - هاتف: 733230028 - 733230029 - www.jazan.edu.sa


المرقاط: 2/3/1432

التاريخ: 23/6/2021

المملكة العربية السعودية - جازان - صب، 114 - هاتف: 733230028 - 733230029 - www.jazan.edu.sa

Standard Operating Procedures (SOPs) of Computer Labs Administration

Units & Responsibilities:

Technical Unit:
1. To check & verify the received specifications (Hardware & Software) from all the departments for the construction of new labs and reconstruction of old labs within the campus and outside the campus.
2. To follow up with the companies and the administration for preparing the labs.
3. To receive the New labs from companies, as per the specification, after thorough checkup.

Hardware & Software Unit:
1. To keep track of all the Hardware and Software and maintain the software library.
2. To ask & receive the hardware and software requirements from all the departments for all courses before the start of every semester in cooperation with the College Labs unit.
3. To ask & receive the needs of hardware and software requirements for other colleges outside the campus in cooperation with the College Labs unit.
4. To provide and manage the software/hardware required by the faculty for their personal use.

College Labs Unit:
1. To maintain all the Hardware and Software of labs for computer labs in the university campus.
2. To manage the Maintenance of Labs inside & outside the campus with Lab Technicians.
3. To manage the College Labs according to schedule of teaching Staff.
4. To resolve any issues and complaints from faculty related to Labs, hardware and Software that arise during the running semester in minimum possible time.

Basic Instructions:
1. Teaching staff is required to submit any Hardware & Software requirement for their course to Supervisor H/W & S/W Unit before starting of the semester (Form available with H/S Unit).
2. Teaching staff is required to submit their Lab Schedule on start of the semester and every time when it is revised & updated to Supervisor College Labs (Form available with College Labs Unit).
3. Teaching staff is requested to submit any New Lab requirement (with Technical Specifications) for their course to Supervisor Technical Unit before starting of the semester (Form available with Technical Unit).
4. All Other issues will be handled by Assistant Coordinator – Computer Labs Administration.

Coordinator
(Computer Labs Administration)

Advisor
(Head, Quality Assurance Unit)

Dean
(College of CS & IS)